

St. Peter-Immanuel Lutheran School
7801 W Acacia Street
Milwaukee, WI 53223

414 353-6800

Getting Ready to Enroll for the next school year.
Applications will come home next week on the Connection.
Please Read the Following Carefully.

APPLICATION PROCEDURE

- 1) All students must have a completed application. There is one for returning students and a different application for new students, as we need more information from them. Each year you must apply to the school for your child.
- 2) All new families need to meet with Mrs. Puechner, the principal, prior to enrolling their children in our school to make sure that we are a good fit for you.
- 3) Tuition: Members \$1732.50, Non-Members \$7000.00. Unless you pay all at once you will be on our F.A.C.T.S. payment plan. If all information is the same, you do not have to do anything. If your banking information or date needs to change we have to do paper work. Please provide a voided check or deposit slip.
- 4) CHOICE: If you are income eligible and live in the city of Milwaukee you may apply for the CHOICE program. That paper work is done on line, in the office with Mrs. Kutz. In order to fill out the paper work your 2009 Federal taxes MUST be completed and signed. Applications MUST be filled out completely. If the address on your taxes does not match the address on your application, you MUST bring in a utility bill with the current address on it.
- 5) NO application will be accepted unless ALL the paper work is completed. New students MUST provide a birth certificate, immunization records and latest report card.
- 6) Applications are accepted from the 1st to the 20th of each month, February through August. After each month the enrollment is closed and applications are reviewed. A letter is mailed to each family to let them know if they were accepted. If they are not accepted, a reason is given as to why. Sometimes we do have wait lists, it is important to apply as soon as possible to guarantee a seat. If your child is on a wait list a random selection process, approved by DPI, will take place and names will be drawn to fill seats in that classroom. You will be notified and invited to attend the day of the drawing.
- 7) In order to provide proper privacy, we ask that you fill out paper applications and wait at the table provided in the school hallway until it is your turn to meet with Mrs. Kutz.
- 8) Appointments are not necessary, however if you come at 8:00 AM or 3:00 PM, you may have to wait until Mrs. Kutz is available, as these are very busy times in the office. We will do our best to accommodate your schedule.